



Dillon County

South Carolina

Teneil Price, Purchasing

401 W Main St Suite 201 | P O Box 349 | Dillon, SC 29536 | **Phone:** (843) 841-8824 | **Fax:** (843) 841-8830
Hours of Operation: 8:30 am-5:00 pm (Monday-Friday)

Dear Vendor:

Thank you for your current and continued interest in the needs of the Dillon County Government.

In order to do business with your company, or to provide payment for the purchase of goods and services your company provides, your company must be listed in our Vendor File database. Please complete the following items and return to us so that your company profile can either be added to our Vendor File or updated:

- **W-9**

- **Vendor Information Form**

Please be sure to include your Email Address for Purchase Orders and an Email Address for your Accounts Receivable contact person.

You may return the forms using one of the following options:

- **Fax:** 843-841-8830
- **Mail:** Dillon County Government, Finance Department, PO Box 449, Dillon, SC 29536
- **In Person** 208 Hampton Street, Dillon, SC 29536

If you have any questions, please contact County Purchasing contact Annalee Orgain during normal business hours